

CASCADE NATURAL GAS CORP  
Form 11-K  
June 27, 2003

# SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

## FORM 11-K

ANNUAL REPORT PURSUANT TO SECTION 15 (d) OF THE  
SECURITIES EXCHANGE ACT OF 1934

For the fiscal year ended December 31, 2002

Commission File Number 1-7196

### CASCADE NATURAL GAS CORPORATION EMPLOYEE RETIREMENT SAVINGS PLAN AND TRUST

(Full Title of the Plan)

222 Fairview Avenue North, Seattle, WA 98109

(Address of the Plan)

CASCADE NATURAL GAS CORPORATION

222 Fairview Avenue North, Seattle, WA 98109

(Name and Address of the Issuer of Securities Under the Plan)

***Cascade Natural Gas  
Corporation Employee  
Retirement Savings  
Plan and Trust***

*Financial Statements for the*

*Years Ended December 31, 2002 and 2001,  
Supplemental Schedules for the*

*Year Ended December 31, 2002, and*

*Independent Auditors Report*

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**CASCADE NATURAL GAS CORPORATION**

**EMPLOYEE RETIREMENT SAVINGS PLAN AND TRUST**

**TABLE OF CONTENTS**

INDEPENDENT AUDITORS' REPORT

FINANCIAL STATEMENTS FOR THE YEARS ENDED  
DECEMBER 31, 2002 AND 2001:

Statements of Net Assets Available for Benefits

Statements of Changes in Net Assets Available for Benefits

Notes to Financial Statements

SUPPLEMENTAL SCHEDULES FOR THE YEAR ENDED  
DECEMBER 31, 2002:

Schedule of Assets Held for Investment

Schedule of Reportable Transactions

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**INDEPENDENT AUDITORS' REPORT**

Pension Committee

Cascade Natural Gas Corporation

Employee Retirement Savings Plan and Trust

Seattle, Washington

We have audited the accompanying statements of net assets available for benefits of the Cascade Natural Gas Corporation Employee Retirement Savings Plan and Trust (the Plan) as of December 31, 2002 and 2001, and the related statements of changes in net assets available for benefits for the years then ended. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Plan as of December 31, 2002 and 2001, and the changes in net assets available for benefits for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedules of assets held for investment as of December 31, 2002, and of reportable transactions for the year then ended are presented for the purpose of additional analysis and are not a required part of the basic financial statements but are supplemental information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. These supplemental schedules are the responsibility of the Plan's management. Such schedules have been subjected to the auditing procedures applied in the audit of the basic 2002 financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic 2002 financial statements taken as a whole.

/s/ Deloitte & Touche LLP

May 23, 2003

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**CASCADE NATURAL GAS CORPORATION**

**EMPLOYEE RETIREMENT SAVINGS PLAN AND TRUST**

**STATEMENTS OF NET ASSETS AVAILABLE FOR BENEFITS  
DECEMBER 31, 2002 AND 2001**

	2002	2001
<b>ASSETS:</b>		
Investments at fair value:		
Mutual funds	\$ 14,907,527	\$ 16,878,716
Cascade Natural Gas Corporation common stock	7,009,486	7,849,823
	21,917,013	24,728,539
Interest-bearing cash		11,070
	21,917,013	24,739,609
<b>LIABILITIES</b> Due to broker for securities purchased		(11,070)
<b>NET ASSETS AVAILABLE FOR BENEFITS</b>	<b>\$ 21,917,013</b>	<b>\$ 24,728,539</b>

See notes to financial statements.

## CASCADE NATURAL GAS CORPORATION

## EMPLOYEE RETIREMENT SAVINGS PLAN AND TRUST

STATEMENTS OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS  
YEARS ENDED DECEMBER 31, 2002 AND 2001

	2002	2001
ADDITIONS:		
Contributions:		
Employee	\$ 1,658,835	\$ 1,714,523
Employer	819,303	805,502
Investment income	536,276	898,892
Net realized and unrealized depreciation of investments	(4,178,323)	(2,888,169)
	(1,163,909)	530,748
DEDUCTIONS Benefit distributions	1,647,617	1,138,019
NET DEDUCTIONS	(2,811,526)	(607,271)
NET ASSETS AVAILABLE FOR BENEFITS:		
Beginning of year	24,728,539	25,335,810
End of year	\$ 21,917,013	\$ 24,728,539

See notes to financial statements.

**CASCADE NATURAL GAS CORPORATION**

**EMPLOYEE RETIREMENT SAVINGS PLAN AND TRUST**

**NOTES TO FINANCIAL STATEMENTS**

**YEARS ENDED DECEMBER 31, 2002 AND 2001**

**1. DESCRIPTION OF THE PLAN**

The following brief description of the Cascade Natural Gas Corporation Employee Retirement Savings Plan and Trust (the Plan) is provided for general information purposes only. Participants should refer to the Plan document for more complete information.

*General* The Plan was established on January 1, 1991, and is a qualified defined contribution plan. All employees of Cascade Natural Gas Corporation and subsidiaries (the Company) (the Plan Sponsor) are eligible to participate in the Plan after completion of one year of employment in which the employee rendered no less than 1,000 hours of qualified service and was at least 21 years of age. The Plan is administered by the Pension Committee appointed by the Company's Board of Directors. Putnam Fiduciary Trust Company (Putnam) serves as the trustee of the Plan. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

Under the provisions of the Plan, participants may contribute up to the maximum annual amounts allowable by the Internal Revenue Service (IRS). The Company's matching contribution equals 75% of the employee's contribution, up to a maximum of 6% of eligible compensation. Of the total amount matched, one-third is matched in the form of Cascade Natural Gas Corporation stock. The remaining two-thirds is invested in any of the fund options at the direction of the participant. As the Cascade Natural Gas Stock Fund includes both participant-directed and nonparticipant-directed contributions, and the amounts are not separable, the disclosures in Note 7 include the entire balance of that fund.

*Participant Accounts* Each participant's account is credited with the participant's contribution and allocations of (a) the Company's contribution and (b) Plan earnings and charged with an allocation of administrative expenses. Allocations are based on participant earnings or account balances, as defined. The benefit to which a participant is entitled is the benefit that can be provided from the participant's account. Participants' voluntary contributions and employer matching contributions are 100% vested at all times.

*Loans* The Plan does not allow for participants to make loans from their contributions, unless they are qualifying hardship withdrawals.



**Investment Funds** A participant may direct the investment of his or her account balances and contributions to any one or more of the available investment funds as well as Company stock.

**Benefit Distributions** On termination of service due to death, disability, or retirement, a participant will receive a lump-sum amount equal to the value of the participant's account. To the extent any account under the Plan is invested in Company stock, it will be distributed in whole shares of such stock and cash for fractional shares. To the extent any account under the Plan is invested in mutual funds, it will be distributed to the participant or surviving spouse in cash or rolled in-kind if so requested to another plan; distribution of such accounts to other death beneficiaries shall be in cash only. Participants who terminate employment prior to reaching retirement age may defer receipt of the distribution until normal retirement age if the account balance has ever exceeded \$5,000. Account balances that have never exceeded \$5,000 will be distributed as soon as practicable after employment

terminates. Participants' voluntary contributions may be withdrawn earlier, subject to certain hardship withdrawal provisions of the Plan.

**Termination of the Plan** The Company reserves the right to discontinue contributions or terminate the Plan at any time. In the event of any total or partial termination or discontinuance, the accounts of all affected participants shall remain fully vested and nonforfeitable. Upon termination of the Plan, the Company may either liquidate the trust or continue it to pay benefits as they mature. If the trust is liquidated, the net assets, after payment of expenses, will be allocated among participants and beneficiaries in proportion to their interests.

## 2. SIGNIFICANT ACCOUNTING POLICIES

**Method of Accounting** The accounts of the Plan are maintained on an accrual basis in accordance with accounting principles generally accepted in the United States of America.

**Use of Estimates** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of net assets available for benefits and changes therein. Actual results could differ from those estimates.

**Valuation of Investments** Investments, except for the S&P 500 Index Fund, are recorded at quoted market prices. There is no active market for the S&P 500 Index Fund. The S&P 500 Index Fund is recorded at estimated fair value based on the net asset value of the units of the fund. Purchases and sales of securities are recorded on a trade-date basis. Dividends and interest income from investments are recorded as earned on an accrual basis and allocated to participants based upon participants' proportionate investment in each fund. The Plan presents in the statements of changes in net assets available for benefits, the net appreciation (depreciation) in the fair value of its investments, which consists of the realized gains or losses and the unrealized appreciation or depreciation of those investments, from the beginning of the Plan year or the date of purchase, whichever is later.

**Administrative Expenses** Costs of administering the Plan are paid by the Company.

**Payment of Benefits** Benefits are recorded when paid.

## 3. FEDERAL INCOME TAXES

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The IRS has determined and informed the Company by a letter dated January 26, 1996, that the Plan and related trust are designed in accordance with applicable sections of the Internal Revenue Code ( IRC ). The Plan has been amended since receiving the determination letter. The Plan administrator and the Plan's tax counsel believe that the Plan is designed and is currently being operated in compliance with the applicable requirements of the IRC; however, the Company has filed a request for a new determination letter from the IRS.

#### 4. INVESTMENTS

A summary of investments, all of which represent 5% or more of the Plan's net assets at December 31, is as follows:

	2002	2001
<b>Mutual funds:</b>		
Putnam Fund for Growth and Income	\$ 2,197,989	\$ 2,624,091
Putnam Voyager Fund	5,003,003	6,829,086
PIMCO Total Return	1,934,416	1,609,180
Putnam Money Market Fund	2,146,094	1,932,786
Putnam International Growth Fund	2,137,861	
Cascade Natural Gas Corporation common stock*	7,009,486	7,849,823

During 2002, the Plan's investments (including gains and losses on investments bought and sold, as well as held during the year) depreciated in value by \$4,178,323 as follows:

<b>Investments at fair value as determined by quoted market price:</b>	
Cascade Natural Gas Corporation common stock*	\$ (776,760)
Mutual funds	(3,347,268)
<b>Investments at estimated fair value</b>	
S&P 500 Index Fund	(54,295)
	\$ (4,178,323)

\*Amounts include both participant-directed and nonparticipant-directed contributions

#### 5. RELATED PARTY TRANSACTIONS

Certain Plan investments are shares of mutual funds managed by Putnam Investments, Inc., the parent company of Putnam. Putnam is the trustee as defined by the Plan and, therefore, these transactions qualify as party-in-interest transactions. All administrative fees paid to Putnam were paid by the Company.

#### 6. SUBSEQUENT EVENT

The Board of Directors, at their April 17, 2003, meeting, has approved the following benefit changes to the Plan:

Implement a 4% defined contribution plan. The change will affect all salaried employees and will be effective October 1, 2003.

Implement a five-year transition nonelective defined contribution benefit of 1% to 4% based on age and service. The change will affect all salaried employees and will be effective October 1, 2003.

Reduce 401(k) match to 50% from 75% of contributions up to 6% of eligible pay for nonunion employees, effective July 1, 2003.

The specific plan amendments to the Plan and the detail of benefits are still being developed and refined. The Company expects further proposals from the Pension Committee to the Board of Directors at future meetings.

**7. NONPARTICIPANT-DIRECTED INVESTMENTS**

Information about the assets and the changes in net assets related to the Cascade Natural Gas Stock Fund, which includes both participant-directed and nonparticipant-directed contributions, is as follows:

	2002	2001
Assets available for benefits January 1	\$ 7,849,823	\$ 6,236,588
Employee contributions	193,248	162,430
Employer contributions	335,335	325,538
Investment income	403,981	563,048
Net realized and unrealized appreciation of investments	(776,760)	1,106,564
Benefit distributions	(484,083)	(172,577)
Transfers	(512,058)	(371,768)
Assets available for benefits December 31	\$ 7,009,486	\$ 7,849,823

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## CASCADE NATURAL GAS CORPORATION

## EMPLOYEE RETIREMENT SAVINGS PLAN AND TRUST

SCHEDULE OF ASSETS HELD FOR INVESTMENT  
DECEMBER 31, 2002

Issuer	Description	Shares	Fair Value
Cascade Natural Gas Corporation*	Common stock (cost of \$5,231,888)	350,474	\$ 7,009,486
Putnam*	Fund for Growth and Income	155,445	2,197,989
Putnam*	Investors Fund	75,603	665,306
Putnam*	Voyager Fund	393,627	5,003,003
Putnam*	S&P 500 Index Fund	10,337	223,690
Putnam*	International Growth Fund	130,278	2,137,861
Putnam*	Money Market Fund	2,146,094	2,146,094
Putnam*	Small Cap Value Fund	14,183	158,430
Putnam*	Equity Income Fund	315	3,974
Van Kampen	Emerging Growth	15,455	436,764
PIMCO	Total Return	181,295	1,934,416
			\$ 21,917,013

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\*Party-in-interest

**CASCADE NATURAL GAS CORPORATION**

**EMPLOYEE RETIREMENT SAVINGS PLAN AND TRUST**

**SCHEDULE OF REPORTABLE TRANSACTIONS  
YEAR ENDED DECEMBER 31, 2002**

	<b>Number of Transactions</b>	<b>Purchase Price</b>	<b>Selling Price</b>	<b>Cost of Assets</b>	<b>Net Loss</b>
<b>Single transactions:</b>					
Putnam International Equity Fund*	1	\$ 1,874,010	\$	\$ 1,874,010	\$
Putnam Global Equity Fund*	1		1,874,010	3,421,221	(1,547,211)
<b>Series of transactions:</b>					
Putnam International Equity Fund*	58	2,020,358		2,020,358	
Putnam Global Equity Fund*	50		2,100,305	3,819,449	(1,719,143)

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\*Party-in-interest



**SIGNATURE**

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustee (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

**CASCADE NATURAL GAS CORPORATION  
EMPLOYEE RETIREMENT SAVINGS  
PLAN AND TRUST**

DATE: June 27, 2003

/s/ J. D. Wessling

J. D. Wessling, Trustee

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